

# CQI Policy for transition to ISO 22301:2019

## ISO 22301:2019 - Security and resilience – Business continuity management systems – Requirements

This document has been prepared by the CQI Policy Directorate to describe the position of the CQI and IRCA regarding the revision to ISO 22301, resulting in the publication of ISO 22301:2019. It describes transition training requirements for IRCA Certificated BCMS auditors.

Detailed transition information will be communicated IRCA Certificated auditors directly.

Enquiries relating to this policy should be directed to [ISO@quality.org](mailto:ISO@quality.org)

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### Introduction

*ISO 22301:2019 - Security and resilience – Business continuity management systems – Requirements* specifies the structure and requirements for implementing and maintaining a business continuity management system (BCMS) that develops business continuity appropriate to the amount and type of impact that the organisation may or may not accept following a disruption.

BCMS and business continuity planning are critical to organisations of all size and type in all sectors. Every organisation can be affected by a disruption of business operations. ISO 22301 helps organisations minimise the risk of disruptions to operations because of major or minor incidents.

The Final Draft International Standard (FDIS) of ISO 22301:2109 has been released, with the final standard expected to publish the end of October 2019. It is anticipated that there will be a three-year transition period for organisations to revise their BCMS.

### Summary of changes

The CQI understands the most significant area of change to be the introduction of the concept of “solutions” that must be implemented for each recovery strategy.

Other key changes include:

- Terminology has been revised to be simpler and more consistent throughout the standard.
- Introductory guidance information has been removed. This information now appears in the BCMS guidance document.
- References to “risk appetite” have been removed
- Business continuity plans link to supporting the people who will respond to disruption
- Clause 8 has been reordered.
- Requirements for procedures and documentation are less prescriptive.

### **Transition requirements for IRCA certificated BCMS auditors**

All IRCA Certificated BCMS auditors, irrespective of grade, are required to ensure their knowledge, skills, and experience pertaining to ISO 22301:2019 are current by the end of the three-year transition period in 2022.

The recommended method of doing so is to through successfully completing an appropriate ISO 22301:2019 auditor training course. Alternatively, auditors are required to demonstrate the acquisition of the knowledge, skills and experience through appropriate CPD. This may include, but is not limited to, attending training courses, conferences or seminars; pursuing a course of online study or webinar; private study and reading.

CQI members with responsibility for business continuity management systems are also strongly encouraged to acquire the necessary knowledge, skill and understanding through appropriate CPD.

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#### ***Training and membership queries***

*For training queries, email [training@quality.org](mailto:training@quality.org).*

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