

Annual General Meeting Agenda

1. Welcome.
2. Receive the minutes of the AGM held on 10 September 2021.
3. Receive the annual accounts for the year ending 31 December 2021.
4. Receive and adopt the annual report of the Board of Trustees for the year ending 31 December 2021.
5. Confirm the appointment of the institute's auditors until the next AGM and authorise the board to fix their remuneration.

Voting closes.

6. Report the composition of the institute's Board of Trustees and Membership Council for the following year.
7. Transact any other business relevant to an AGM, details of which have been received in writing by the director general five days before the date thereof.
8. Questions.
9. "Excellence: Tackling the digital and sustainability agendas" – Russell Longmuir, EFQM.
10. Results of the ballot.