

Annual General Meeting Agenda

1. Welcome.

(Voting opens.)

2. Receive the minutes of the AGM held on 6 September 2023.
3. Receive and adopt the annual report of the Board of Trustees for the year ending 31 December 2023.
4. Receive the annual accounts for the year ending 31 December 2023.
5. Confirm the appointment of the institute's auditors until the next AGM and authorise the board to fix their remuneration.

(Voting closes.)

6. Report the composition of the institute's Board of Trustees and Council for the following year.
7. Transact any other business relevant to an AGM, details of which have been received in writing by the director general five working days before the date of the AGM.
8. Questions.
9. Guest speaker: Matt Gantley, Chief Executive, UKAS – "Accredited Assurance in a Changing Environment".
10. Results of the ballot and close.