

# Concessionary fee application form



In certain circumstances a member or an individual interested in joining may apply, by reason of on-going hardship circumstances, for a reduction on their CQI membership subscription fees. Complete and return this form, together with evidence, to apply.

Name	Membership Number
Address	Email address
	Date of birth
Postcode	Contact number

## Please tick to indicate your circumstances

- Unemployed (evidence required)
- Long-term Ill-Health (evidence required)
- Maternity/Paternity leave (evidence required)
- Full-time student studying Quality (evidence required)
- Retired
- Retired with Chartered Status (CPD declaration required)
- Other (please specify and provide evidence)

I confirm that I am currently in hardship circumstances and not in paid employment.  
I have also included current evidence where required.

Signature	Date
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**Please return this form to CQI Membership:** email to [membership@quality.org](mailto:membership@quality.org),  
Fax to +44 (0) 20 7245 6788, post to CQI Membership, 2nd Floor North, Chancery Exchange,  
10 Furnival Street, London, EC4A 1AB, United Kingdom

Once this Form has been received and processed, the CQI will be in contact to confirm the outcome, including confirmation of the appropriate fee. For members whose application is for a retired concession, this will also involve a re-grade to the appropriate retired grade.

## For internal use only

Date Received		Approved?	
Length of membership		Date	
Previous concessions?		Signed Membership Manager	