

International Quality Awards — Guide for applicants



Introducing the International Quality Awards

There are a number of quality awards recognising organisations, but until now there have been none recognising the contribution of individuals. As the professional body accountable for setting quality competency requirements and making sure those in the profession meet the ongoing needs of industry, we are remedying this.

We are also recognising the business leaders who have been instrumental in establishing a 'culture of quality' that empowers and enables quality professionals to succeed.

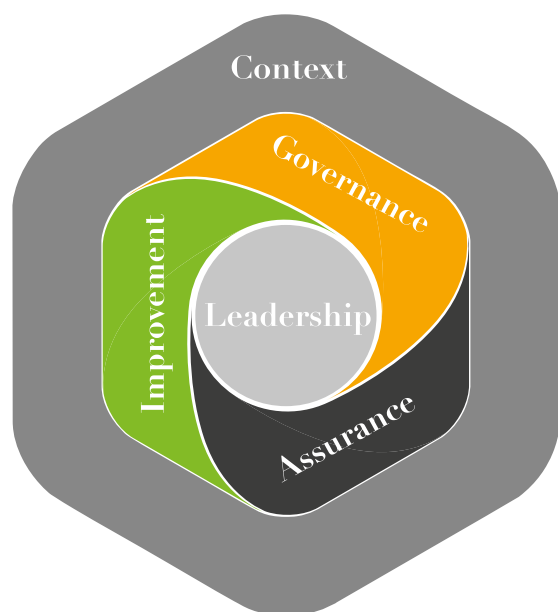
Spanning six major categories, the International Quality Awards are designed to recognise and reward the contribution of quality professionals across the globe. To ensure the highest level of rigour, a panel of subject matter experts and the CQI Executive Director of Policy will judge entries on the demonstrable competency of applicants.

We are delighted that you are reading this brochure and considering applying.

Who should apply?

Members and non-members can enter. All awards are linked to the CQI Competency Framework but have subtly different criteria or marking schemes to fit different career stages and organisational contexts. This means there should be a category for everybody.

Read the details of the categories and decide which one best fits you – you are welcome to enter for more than one category. As well as completing an application for yourself, consider whether you can support an entry from someone you coach, your boss, someone in your team or even the whole of your quality team.



Governance: Ensures that all organisation requirements are reflected in operational frameworks, policies, processes and plans, and that these meet all stakeholder requirements

Assurance: Embeds a culture of assurance to ensure that policies, processes and plans are effectively implemented, and that all outputs (both internal and deliverable) are consistent with requirements

Improvement: Facilitates a culture of evaluation (both qualitative and quantitative), learning and improvement that drives more effective, efficient and agile ways of working to support business strategy, enhance reputation and increase profitability

Leadership: Uses leadership behaviours to maximise influence and develop a culture of evaluation and improvement

Context: Uses domain and/or industry-specific knowledge to ensure effective implementation of governance, assurance and improvement



Why apply

- You are showing quality leadership within your organisation
- You are telling your story for the benefit of other quality professionals
- You are helping industry gain a better understanding of the contribution that quality professionals and leaders make to organisations
- If you are a finalist, you will get personal written feedback from the panel of judges
- If you win a category, you will be featured in *Quality World* magazine and will receive a trophy at the awards celebration

The categories

- 1. Quality Professional of the Year**
(in association with proud partners E-Squared)
– recognising the quality professional who has contributed most to their organisation
- 2. Emerging Talent Award**
(in association with proud partners Tideway)
– recognising the younger quality professional
- 3. Leadership Award**
– recognising a senior manager who has contributed most to their organisation in terms of establishing a culture of quality
- 4. Quality Team of the Year**
– recognising a team of quality professionals who have contributed most to their organisation
- 5. Quality Professional in a new Project**
– recognising the quality professional who has contributed most to their organisation with a quality system established from scratch in a project environment
- 6. CQI Achievement Award**
– recognising the quality professional who has moved the profession forward over a number of years (this is an honorary award and therefore not open to entries)

“Driven by our purpose to safeguard life, property and the environment, DNV GL partners with organizations to advance their quality and sustainability efforts, and to build stakeholder trust through our assurance services. We chose to partner with the CQI on this event because we believe that the success of any company starts with people, their education and knowledge, and we believe their role is ever more critical in building sustainable business performance in an increasingly complex business context.”

Ramanie Chandraratne, Global Training Services Manager at DNV GL

Entry details

- You can only enter the awards by using the online form.
- Write no more than 1,500 words, making sure you answer all the questions on the form.
- Before you upload your entry, make sure you have the support of your line manager or, for the Leadership Award, your senior quality professional.
- Please read the terms and conditions. You will need to confirm your compliance with these before you can upload your form.
- Put the dates of the Judging Interviews and the Award Ceremony in your diary!

The entry process



Making your submission

For each award category you enter, you need to complete a simple online application form. Visit quality.org/awards to download the form.

You should write up to 1,500 words, answering specific questions for your category, supplying additional information and supporting evidence on up to six PowerPoint slides. For all awards, other than the Leadership Award, your entry will need to be supported by your line manager. For the Leadership Award, the entry will need to be supported by the most senior quality professional in your organisation.

Award entries can be made at any time between 15 June and 31 July 2017.



Review of entries

A three-person judging panel (a senior manager of the organisation sponsoring the award, a subject matter expert and the CQI Executive Director of Policy) will review the entries for each of the awards, comparing them against the award criteria and using the marking scheme. They will then compile a shortlist of finalists. Applicants will be notified of the results of this part of the process by mid-September.



Interview of finalists

Finalists will be required to attend an interview with the same judges who reviewed their entries. This will take place in London towards the middle of October; however any finalists who are unable to attend in person will be able to do so by video-conference. The interview will last up to an hour, so the judges can question the finalist on any aspect of their submission and the candidate can provide more detailed insights as well as demonstrate their leadership. The judging panel will decide on the winner of each category after interviewing all candidates.



Announcing the winners

We will announce the winners at the Awards Ceremony on 22 November 2017.



After the Awards Ceremony

All finalists will receive written feedback from the panel of judges, and best practices from finalists will be shared with CQI members and the wider quality community via various media.

Award criteria and marking scheme

Award category	Criteria	What you should cover in 1,500 words and six supporting PowerPoint slides	Marking scheme
Quality Professional of the Year	Context	Within your role, how do you understand the context of your organisation and build this into the way you do your job? How do you know this is successful?	10 marks approach 10 marks results
	Governance	Within your role, how do you understand the governance requirements of your organisation and build this into the way you do your job? How do you know this is successful?	10 marks approach 10 marks results
	Assurance	Within your role, how do you understand the assurance requirements of your organisation and build this into the way you do your job? How do you know this is successful?	10 marks approach 10 marks results
	Improvement	Within your role, how do you understand the improvement requirements of your organisation and build this into the way you do your job? How do you know this is successful?	10 marks approach 10 marks results
	Leadership	Within your role, what is your approach to leadership and how do you build this into the way you do your job? How do you know this is successful?	10 marks approach 10 marks results
Emerging Talent	Context	Within your role, how do you understand the context of your organisation and build this into the way you do your job? How do you know this is successful?	10 marks approach 10 marks results
	Governance	Within your role, how do you understand the governance requirements of your organisation and build this into the way you do your job? How do you know this is successful?	10 marks approach 10 marks results
	Assurance	Within your role, how do you understand the assurance requirements of your organisation and build this into the way you do your job? How do you know this is successful?	10 marks approach 10 marks results
	Improvement	Within your role, how do you understand the improvement requirements of your organisation and build this into the way you do your job? How do you know this is successful?	10 marks approach 10 marks results
	Leadership	Within your role, what is your approach to leadership and how do you build this into the way you do your job? How do you know this is successful?	10 marks approach 10 marks results



Award category	Criteria	What you should cover in 1,500 words and six supporting PowerPoint slides	Marking scheme
Leadership Award	Context	How do you ensure quality professionals within your organisation understand the business context and build this into the way they do their job? How do you know this is successful?	5 marks approach 5 marks results
	Strategy	How do you ensure quality professionals within your organisation understand the business/quality strategy and build this into the way they do their job? How do you know this is successful?	15 marks approach 20 marks results
	Management system	How do you ensure quality professionals within your organisation understand the requirements for the business management system and build this into the way they do their job? How do you know this is successful?	5 marks approach 5 marks results
	Quality organisation	How do you ensure that the roles of quality professionals within your organisation are defined and improved so that your business is successful in delivering its strategy? How do you know this is successful?	5 marks approach 5 marks results
	Leadership of quality culture	How do you define and lead the creation of a quality culture within your organisation? How do you know this is successful?	15 marks approach 20 marks results
Quality Team of the Year	Context	How does the quality team understand the context of their organisation and build this into the way they do their jobs? How do they know this is successful?	10 marks approach 10 marks results
	Governance	How does the quality team understand the governance requirements of their organisation and build this into the way they do their jobs? How do they know this is successful?	10 marks approach 10 marks results
	Assurance	How does the quality team understand the assurance requirements of their organisation and build this into the way they do their jobs? How do they know this is successful?	10 marks approach 10 marks results
	Improvement	How does the quality team understand the improvement requirements of their organisation and build this into the way they do their jobs? How do they know this is successful?	10 marks approach 10 marks results
	Leadership	What is the approach to leadership within the quality team and how do they build this into the way they do their jobs? How do they know this is successful?	10 marks approach 10 marks results



Award category	Criteria	What you should cover in 1,500 words and six supporting PowerPoint slides	Marking scheme
Quality Professional in a New Project*	Context	Within your role, how do you understand the context of your organisation and build this into the way you do your job? How do you know this is successful?	10 marks approach 10 marks results
	Governance	Within your role, how do you understand the governance requirements of your organisation and build this into the way you do your job? How do you know this is successful?	12.5 marks approach 12.5 marks results
	Assurance	Within your role, how do you understand the assurance requirements of your organisation and build this into the way you do your job? How do you know this is successful?	10 marks approach 10 marks results
	Improvement	Within your role, how do you understand the improvement requirements of your organisation and build this into the way you do your job? How do you know this is successful?	5 marks approach 5 marks results
	Leadership	Within your role, what is your approach to leadership and how do you build this into the way you do your job? How do you know this is successful?	12.5 marks approach 12.5 marks results

*A new project can be an entirely new business entity with a separate business management system, or a new activity set up to deliver a specific result with a distinct business management approach.

Milestones

Dates	Activity
15 June – 31 July 2017	Awards open for entries
15-19 September 2017	Finalists notified and invited to interviews
16 – 27 October 2017	Interview of finalists
22 November 2017	Awards Ceremony

