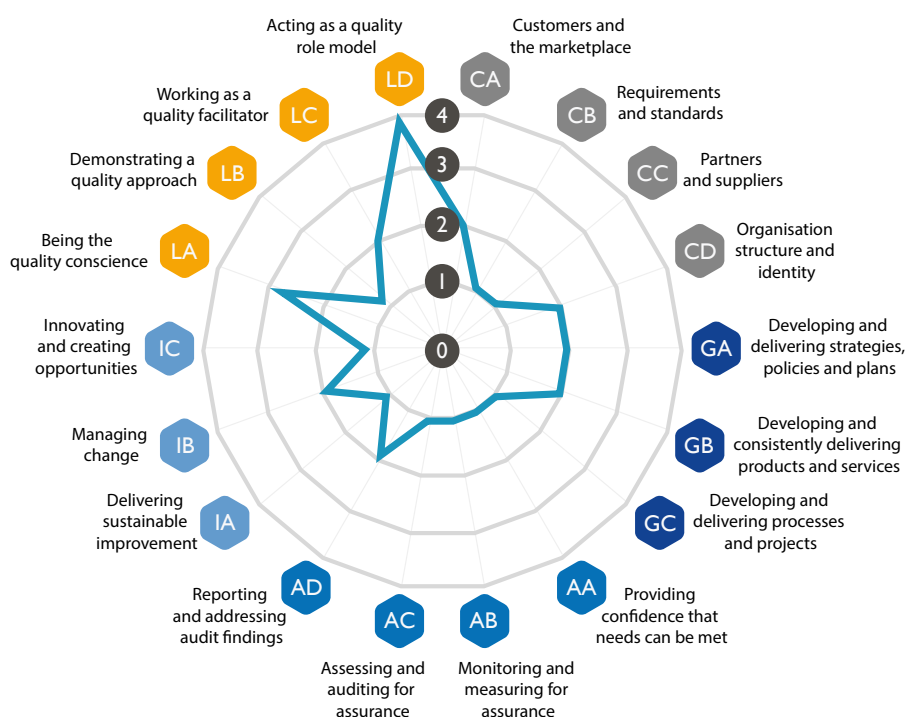**CQI | IRCA**
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Typical Competence Profile:
Quality Coordinator

This profile displays a summary of the competence of a typical **Quality Coordinator**. It describes the typical tier of competence for each of the 18 components of The Profession Map across the five elements of **Context, Governance, Assurance, Improvement** and **Leadership**.

Tiers of competence summary definitions

Tier 1: Basic understanding and application of quality concepts in simple, supervised tasks.

Tier 2: Consistent, independent application of quality knowledge and skills, contributing to more complex tasks with guidance.

Tier 3: Experienced in complex tasks, capable of supervising and training others, and developing new approaches.

Tier 4: Expert leadership and advisory level, solving complex problems, shaping strategy, and guiding organisational actions.

What is a Quality Coordinator?

A **Quality Coordinator** role may include a range of different job titles with common roles, responsibilities, and competence requirements.

A typical Quality Coordinator can align quality management with the organisation's mission and goals, develop and maintain management systems, and focus efforts on achieving quality strategies. They can assess and manage risks, advocate for customer and stakeholder interests, and champion quality within their team.

Additionally, they understand how to drive change, support others in adopting new practices, and ensure that quality goals are meaningful and relevant. They are also skilled in presenting evidence-backed assurance findings and facilitating improvement based on these results.

To discover more about job titles associated with the role of Quality Coordinator, the typical activities they undertake, and what the tiers of competence mean, visit: www.quality.org/typical-competence-profiles/quality-coordinator-profile